

JOB DESCRIPTION

LEAGUE REGISTRAR

- 1) Conduit between Clubs and League Executive Board
- 2) Conduit between Clubs and League Area Registrars
- 3) Approves Area Registrars nominated by Clubs
- 4) Trains Area Registrars
- 5) Supervises Area Registrars
- 6) Sees to it that Clubs register their Club in time
- 7) Sees to it that Clubs register their teams, their Coaches and fields in time
- 8) Approves Clubs to “trade mark” within the League their team names
- 9) Approves roster changes during the four weeks after beginning of the season
- 10) Approves roster changes after the fourth weekend of the season. Ensures that Team Balancing internal to Club is maintained.
- 11) Presents any requests for change of Team minimum or maximum number of players to the General Meeting for approval.
- 13) Issues any Coaches Passes after the Beginning of the season
- 14) Approves roster changes during the four weeks after beginning of the season
- 15) Provides each Club at the February Meeting with the necessary Club Registration material in hard or in soft copy.
- 16) Provides each Club during the period from the February Meeting to the May Meeting with the necessary Team, Coaches, and Field Registration material in hard or in soft copy.
- 17) The League President will handle ALL communications with Clubs or Parents regarding permission for players to play in a Division lower than mandated by the NWBSA Rules of Competition
- 18) Assist with the training Club Registrars